

WONDER SCHOOL REGISTRATION 2018-19



Thank you for your interest in Wonder School, a laboratory preschool collaboration between Columbus State Community College (CSCC), Columbus Museum of Art (CMA), and The Childhood League Center (TCLC). Wonder School will foster curiosity and discovery in an arts-rich, child-centered, responsive learning ecosystem for young children and the next generation of early childhood educators.

Wonder School is seeking 12 children for its pilot year, September 2018- May 2019. To be eligible for enrollment, children must be:

- Between the ages of 3 and 5 years when the school year begins,
- Daytime potty-trained,
- Available to attend a part-time program, September through May, Monday through Thursday, from 9:00 am to 12:00 pm,
- Have transportation to and from Wonder School's locations: at The Childhood League Center on Monday-Wednesday and the Columbus Museum of Art on Thursdays.

To secure a spot in Wonder School, please complete this Application and Family Contract* and return them by email to Stacey Raymond, CSCC Early Childhood Development and Education Resource Lab Coordinator, at sraymon1@csc.edu with the subject line "Wonder School Enrollment."

Because space is limited, we will be accepting the first twelve submitted registrations for children who meet the above requirements. Families whose forms arrive after the first twelve will be placed on a waiting list.

The first twelve to submit the Wonder School Application and Family Contract will receive the complete registration packet. Once this information has been sent, you will have 10 business days to submit the additional required forms** and a non-refundable \$50 registration fee before your slot will be given to a child on the waiting list.

*We ask that you complete the Family Contract, though it will only apply if your child secures a spot in Wonder School.

**To finalize enrollment, families must return all enrollment forms required by Wonder School and by the Ohio Department of Job and Family Services (ODJFS). These include: *Wonder School Application; Emergency Contact information; Authorized Pick Up form; Family Authorizations; Family and Child Profile; ODJFS Child Enrollment and Health Info for Child Care; ODJFS Child Medical Statement for Child Care; ODJFS - Child Care Plan for Health Conditions or Medical Procedures for Child Care Centers and Type A Homes; ODJFS - Routine Trip Permission for Child Care; Wonder School Family Contract - Tuition and Fees*



WONDER SCHOOL APPLICATION 2018-19



Child's Name : _____

Birthdate: _____ Age: _____

Gender: _____ Preferred Pronouns: _____

Parent/Guardian 1 Name: _____

Address _____ City: _____ Zip: _____

Home phone: _____ Work phone: _____

Other phone: _____

(please circle the number at which it is best to reach you between 8:00 am and 1:00 pm)

Email address: _____

Employer: _____ Occupation: _____

Can we contact you via: _____ phone _____ email

If by phone, do we have permission to leave a message at this number: _____ yes _____ no

Parent/Guardian 2 Name: _____

Address _____ City: _____ Zip: _____

Home phone: _____ Work phone: _____

Other phone: _____

(please circle the number at which it is best to reach you between 8:00 am and 1:00 pm)

Email address: _____

Employer: _____ Occupation: _____

Can we contact you via: _____ phone _____ email

If by phone, do we have permission to leave a message at this number: _____ yes _____ no

Parent/Guardian signature: _____ **Date:** _____

Parent/Guardian printed name: _____

FOR OFFICE USE ONLY

Date received: _____

Application Received by: _____

Registration fee: _____

Notes:

WONDER SCHOOL 2018 FAMILY CONTRACT - TUITION & FEES



Once my child's slot is confirmed in Wonder School, I agree to the following:

1. To pay a **Registration fee of \$50.00**. I understand that this fee is non-refundable, non-applicable toward tuition, and, when submitted with the necessary paperwork, secures my child's space in Wonder School's 2018-19 school year
2. I agree to pay **\$4,050.00 tuition annually for the 9-month program**.

- I understand that the first payment is due **30 days before school begins, August 3, 2018**.

I understand that I have the following options in payment schedule:

- Annually: **\$4050.00 due August 3, 2018**
 - Two installments of **\$2025.00 due August 3, 2018 and Jan 4, 2018**
 - Three installments of **\$1350.00 due August 3, 2018, November 4, 2018 and February 4, 2019**
 - Payment can be made by check (made out to Columbus State Community College/CSCC) or be paid by credit card at the cashiers office (second floor of Rhodes Hall on the CSCC campus)
3. Vacations, absences, inclement weather days, and holidays outside of regularly-scheduled Wonder School holidays will not be prorated or discounted.
 4. **I agree to give 30 days' notice of withdrawal** should I need to withdraw my child before the end of the school year. I understand that prepaid tuition for the remainder of the year will be returned to me, **with the exception of a \$50.00 withdrawal processing fee**.
 5. I understand it is my responsibility to read and complete the required registration forms, and that until I do so, my child's space will not be held for me.
 6. I understand that a family handbook is forthcoming, and that once I receive it, it is my responsibility to read it thoroughly and communicate any questions I have to **Melanie Adams, madams@csc.edu, 614.287.5411**.
 7. Children will not be released to anyone without written permission from the parent/guardian. Children will not be released to an adult who appears to be under the influence of drugs or alcohol.

This contract is subject to change by Wonder School. Wonder School reserves the right to change the terms of this agreement and/or provide additional rules or regulations and will provide notice and copies of the changes or additions to the parent/guardian. The parent/guardian will advise the center immediately upon any change of address, phone number or employment.

Signature: _____ Date: _____

Printed Name: _____

Child's name: _____

Preferred Payment Schedule (circle one): Annually Two-Installment Three-Installment

